

## Skeffling Parish Council

Minutes of Meeting held on 15<sup>th</sup> May 2023

Held at the Village Hall, Skeffling

Present:- Cllr R. Newsam Chair **(RN)** Chair

Cllr J Sizer **(JS)** Vice Chair

Cllr L Payne **(LP)**

Cllr P Payne **(PP)**

Cllr H. Wykes **(HW)**

Clerk – L Purdon

The Chairman welcomed Councillors to the meeting.

- 1/ To receive apologies for absence – D. Gent
- 2/ Councillors to disclose interests in matters to be discussed – non
- 3/ To confirm Minutes of the meeting held on 4<sup>th</sup> April 2023 – proposed by **JS**, seconded by **PP** and Agreed by all.
- 4/ Matters arising – to consider any matters arising from the 4<sup>th</sup> April meeting – **RN** advised that Cllr D Gent Has been given administrator access to the parish council website to find a solution to problems uploading Documents to the site and clerk advised that he is currently working at resolving these issues.
- 5/ To receive Ward Councillors report – non
- 6/ To agree Schedule of Payments for May -  

<u>Expenses</u>	
Clerk's Salary (April) s/o 02/05/23	144.00
Zurich Insurance	747.10
Larsen & Co	72.00
Hostworld Internet	24.00
Total	987.10
 <u>Receipts</u>	
Precept	3000.00
 Balance at Bank	 5,356.01
- 7/ To receive the Clerk report and Councillor updates – following on from the local elections Clerk reminded Councillors to complete and submit a Declaration of Spending showing a NIL amount on the Return by 1<sup>st</sup> June. **RN** queried the need to complete this as candidates had already completed a Nomination form Which agrees to no spending and after much discussion **PP** decided to make further enquiries on the Need to complete this form and to let the other Councillors know in time to meet the deadline if it is a requirement. Councillor Updates – **RN** advised that no further details are available for the planning application for Major Acre.

- 8/ To note correspondence received –  
Parish Council Newsletter  
Holderness Health Newsletter  
Communities & Environment T & PC Events  
EN010144 – Dogger Bank D (this was circulated prior to the meeting, after discussion it was agreed  
To request a visit to a parish council meeting in the Autumn for more information)  
Parish Council Newsletter  
Holderness Health Newsletter  
Via post – East Riding Foster Fortnight information poster
- 9/ To discuss and agree a date for the maintenance of the wind turbine – after discussion RN and JS agreed  
On 29<sup>th</sup> May for the routine maintenance for the wind turbine.
- 10/ To receive an update on the work agreed by the Village Taskforce – PP advised that non of the outstanding  
Work has been completed and after discussion it was agreed to send in a complaint via email as the  
Situation is not acceptable.

Presentation of AGAR and associated documents


- 11/ To Agree the Certificate of Exemption – this was agreed and signed by RFO and Chairman
- 12/ To receive and note the Annual Internal Audit Report – received and noted
- 13/ To approve the Annual Governance Statement (section 1) – approved and signed by Chairman and Clerk
- 14/ To approve the Annual Accounting Statement(s) (Section 2) – approved and signed by Clerk and Chairman

Public Rights Period

- 15/ To agree Skeffling Parish Council – Notice of Public Rights and Publication of Annual Governance &  
Accountability Return (Exempt Authority) to commence on Monday 5<sup>th</sup> June and ending on Friday  
14<sup>th</sup> July 2023 – agreed
- 16/ Members of the public are invited to address the council – non
- 17/ A.O.B. – There was a brief discussion about when the Asset Register and Budget will need to be reviewed.

Meeting closed at 20.50pm

Next meeting will be on 6<sup>th</sup> June 2023

  
L. NEWSON (CHAIRMAN)

6.6.23